



LITSMART
E-DISCOVERY

EXHIBIT
STICKER

Step 1: Set up the Saved Search and choose “Exhibit Stickers” from the drop down.

The screenshot displays the 'Enron - Review' application interface. The top navigation bar includes various menu items such as Documents, Custodians, Review Batches, Processed Media, Reporting, Job Admin, Workspace Admin, Indexing & Analytics, Persistent Lists, Processing, Production, Dashboards, and Integration Points. A search bar and a filter input are visible on the left side. The main area contains a table with columns: #, Control Number, Production BegBates, Production EndBates, File Name, File Extension, Has Images, Markup Set - Primary, Processed Volume, and Relativity Imag. The table lists seven items, with item 6 highlighted in yellow. A context menu is open over item 6, listing actions like Edit, Move, Delete, Replace, Image, Tally/Sum/Average, Send to Case Map, Export to File, Cluster, Process Transcript, Save as List, Convert, Print/Save As PDF, and Exhibit Stickers. The 'Exhibit Stickers' option is highlighted in blue. The bottom status bar shows 'Checked (2)' and 'Total Items: 7'.

#	Control Number	Production BegBates	Production EndBates	File Name	File Extension	Has Images	Markup Set - Primary	Processed Volume	Relativity Imag
1	JGRIFFITH_0001740	ENRON0000006	ENRON0000006	Fwd: FW: Why cows hate snow...?.msg	msg	Yes	Has Redactions		
2	JGRIFFITH_0001741	ENRON0000007	ENRON0000007	damnsnow.mpe	mpe	No			
3	JGRIFFITH_0001742	ENRON0000008	ENRON0000009	FW: IMPORTANT NOTICE:.msg	msg	Yes	Has Redactions		
4	JGRIFFITH_0001745	ENRON0000010	ENRON0000010	FW: NEW WEATHER SWAPS ON THE INTERCONTINENTAL EXCHANGE.msg	msg	Yes			
5	JGRIFFITH_0001750	ENRON0000011	ENRON0000011	ICE Relocates Houston Office.msg	msg	Yes			
6	JGRIFFITH_0001752	ENRON0000012	ENRON0000012	SCS CLOSING NATURAL GAS STRADDLE UPDATE...HAVE A HAPPY HOLIDAY!.msg	msg	Yes			
7	JGRIFFITH_0001753	ENRON0000013	ENRON0000013	12_21_01ON.xls	xls	No			

Step 2: Enter the exhibit information in the Exhibit Sticker window.

EXHIBIT STICKER

Header:

Title: *

Select a Source: * Field Starting Number

Prefix: *

Starting Number: *

Sticker's Placement: *

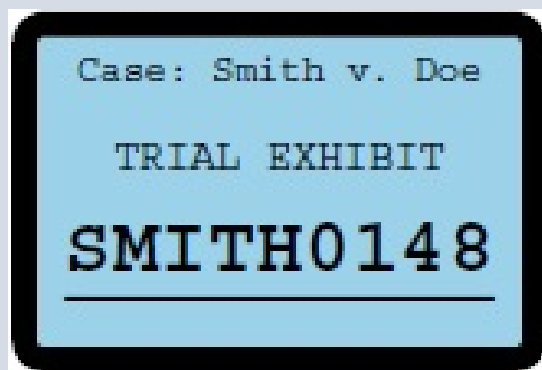
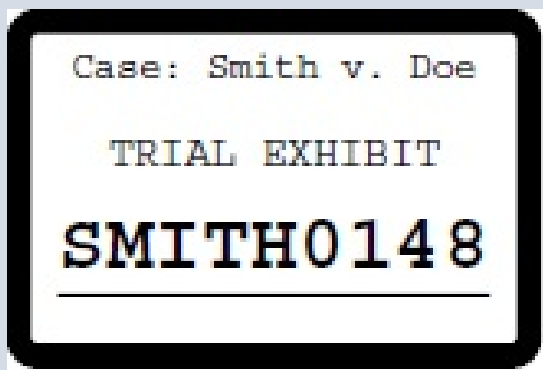
Background Color: *

- Yellow
- Blue
- White
- Green
- Orange
- Red
- Gold
- Tan
- Purple
- Pink

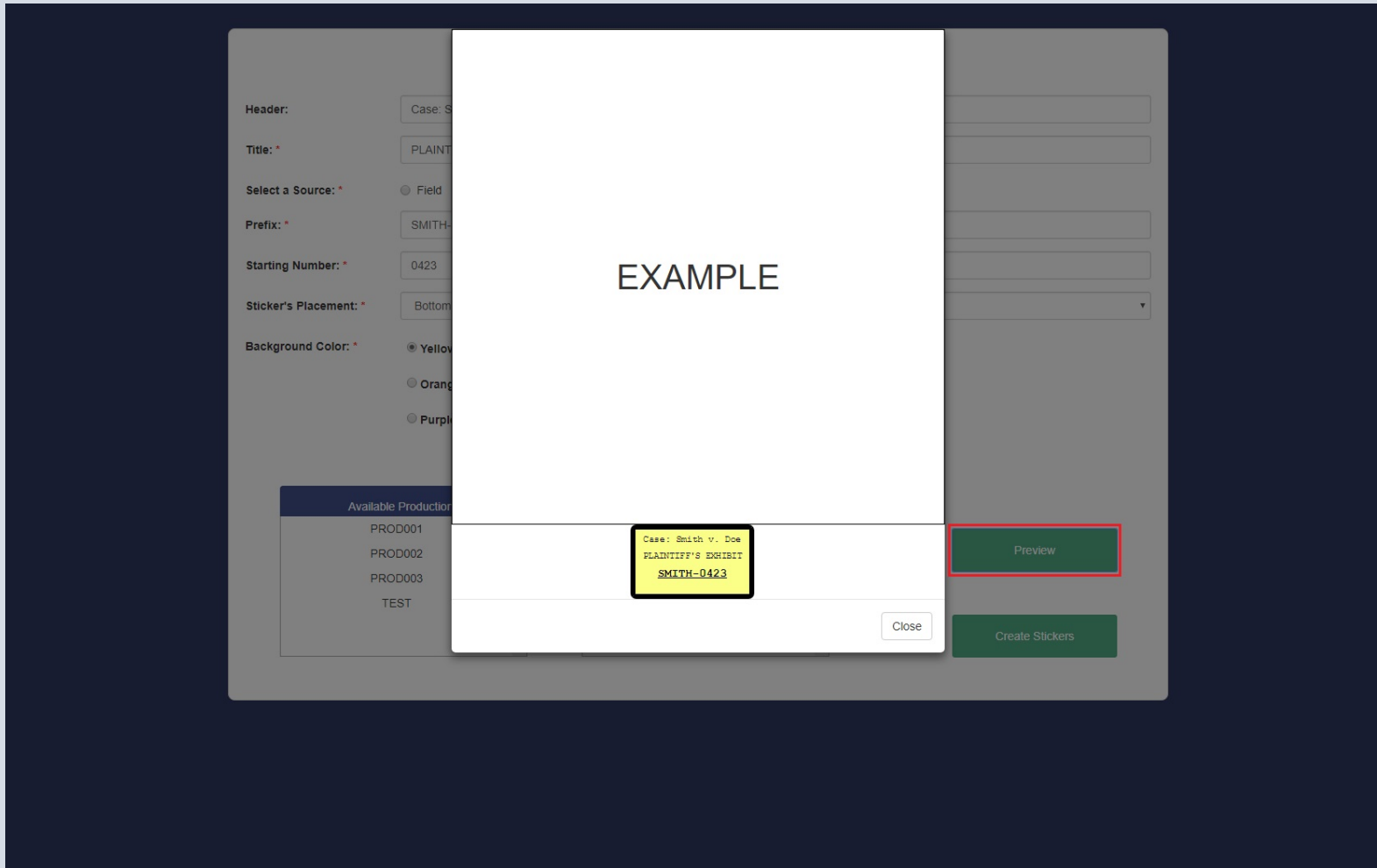
Include Images From Productions

Available Productions		Selected Productions	
PROD001	(0) > < (0)		^ v
PROD002			
PROD003			
TEST			

You can choose from 10 colors for your exhibit stickers, including white, blue and yellow.



Step 3: Preview the sticker to ensure all information is included, font and color are correct, and placement is accurate.



Step 4: Create the exhibits with the click of a button.

EXHIBIT STICKER

Header:

Title: *

Select a Source: * Field Starting Number

Prefix: *

Starting Number: *

Sticker's Placement: *

Background Color: *

- Yellow
- Blue
- White
- Green
- Orange
- Red
- Gold
- Tan
- Purple
- Pink

Include Images From Productions

Available Productions

TEST

(0) >
< (0)

Selected Productions

PROD001
PROD002
PROD003

&u2191
&u2193

Preview

Create Stickers

Step 5: Save the zip file of your completed exhibits.

EXHIBIT STICKER

Header:

Title: *

Select a Source: * Field Starting Number

Prefix: *

Starting Number: *

Sticker's Placement: *

Background Color: *

- Yellow
- Blue
- White
- Green
- Orange
- Red
- Gold
- Tan
- Purple
- Pink

Include Images From Productions

Available Productions		Selected Productions	
TEST	(0) >	PROD001	▲
	< (0)	PROD002	
		PROD003	▼

Stickers PLAINTIFF_...zip ^

Show all X

Your Sticker Numbering field has been updated.

Enron - Review

Documents Custodians Review Batches Processed Media Reporting Job Admin Workspace Admin Indexing & Analytics Persistent Lists Processing Production Dashboards Integration Points

Filter

Items 1 - 7 (of 7) in sets of 200 per page

#	Control Number	Production BegBates	Production EndBates	Sticker Numbering	File Name	File Extension	Has Images	Markup Set - Primary	Processed Vol
1	JGRIFFITH_0001740	ENRON0000006	ENRON0000006		Fwd: FW: Why cows hate snow....?.msg	msg	Yes	Has Redactions	
2	JGRIFFITH_0001741	ENRON0000007	ENRON0000007		damnsnow.mpe	mpe	No		
3	JGRIFFITH_0001742	ENRON0000008	ENRON0000009	SMITH-0423	FW: IMPORTANT NOTICE:.msg	msg	Yes	Has Redactions	
4	JGRIFFITH_0001745	ENRON0000010	ENRON0000010		FW: NEW WEATHER SWAPS ON THE INTERCONTINENTAL EXCHANGE.msg	msg	Yes		
5	JGRIFFITH_0001750	ENRON0000011	ENRON0000011		ICE Relocates Houston Office.msg	msg	Yes		
6	JGRIFFITH_0001752	ENRON0000012	ENRON0000012	PTX-0099	SCS CLOSING NATURAL GAS STRADDLE UPDATE...HAVE A HAPPY HOLIDAY!.msg	msg	Yes		
7	JGRIFFITH_0001753	ENRON0000013	ENRON0000013	PTX-0100	12_21_01ON.xls	xls	No		

Checked (0) Exhibit Stickers Total Items: 7

Step 6: Breathe a sigh of relief!